

## **NAYS PERFORMANCES**

### **INCIDENT / INJURY ACKNOWLEDGMENT AND POLICY**

**Document Type:** Confidential – Employee/Performer Safety & Liability

#### **Purpose**

The purpose of this document is to establish clear policies and procedures regarding the potential for injuries, accidents, or other incidents that may occur during rehearsals, performances, or other activities associated with NAYS Performances. This policy is intended to protect the safety and well-being of all personnel while clearly defining responsibilities and procedures in the event of an incident.

#### **Scope**

This document applies to:

- Actors, musicians, dancers, and other performers
- Stage management and production staff
- Technical crew, designers, and support personnel
- Volunteers, interns, and any individual participating in NAYS Performances activities

#### **Acknowledgment of Risk**

All personnel acknowledge that theatre production activities inherently involve risks, including but not limited to:

- Physical strain or injury during rehearsal or performance
- Exposure to stage equipment, lighting, and technical apparatus
- Slips, trips, or falls on stage or backstage areas
- Use of props, set pieces, or special effects
- Travel to and from performance venues

By signing this document, individuals recognize these risks and agree to exercise due caution at all times.

## **Preventive Measures**

NAYS Performances commits to the following safety protocols:

- Mandatory safety briefings and rehearsals for all performers and crew
- Proper maintenance and inspection of all technical equipment
- Implementation of first-aid and emergency response procedures
- Clear communication of potential hazards during rehearsals and performances
- Encouragement of immediate reporting of unsafe conditions or near-misses

## **Responsibilities of Personnel**

All personnel are expected to:

- Follow safety instructions and rehearsal protocols
- Use protective equipment when required
- Report any unsafe conditions immediately to supervisors or stage management
- Participate in safety briefings and training sessions
- Notify management of any pre-existing medical conditions that may affect participation

## **Incident Reporting Procedures**

In the event of an incident, personnel must:

- Seek immediate first aid or medical assistance if needed
- Report the incident to management as soon as possible

## **Legal Disclaimer & Liability**

By signing this document, the individual acknowledges:

- NAYS Performances will take all reasonable steps to ensure safety, but cannot guarantee a risk-free environment.
- The individual assumes responsibility for personal actions and exercise of caution during all activities.
- NAYS Performances shall not be held liable for injuries resulting from failure to follow safety protocols, unsafe personal behavior, or unforeseeable events.

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## **Acknowledgment**

I, the undersigned, have read and understood the above policy regarding potential incidents and injuries while participating in NAYS Performances activities. I agree to follow all safety protocols and acknowledge the inherent risks involved.

**Full Name:** \_\_\_\_\_

**Role/Position:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Management Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_